

Pine Level Missionary Baptist Church
Budget Request

The Finance Committee has begun meeting to prepare the upcoming church budget for the 2020-2021 fiscal year. To assist us in this effort, we are requesting that any department chair, committee group, or any individual church member who has a request for a budget line item to change, to complete the Budget Request Form included below. Please determine the specific account and line item(s) that you would like to see changed and write in the increase or decrease and the requesting budget on the corresponding line. The increase can be to increase or decrease the current budget amount. We know that this is a short turn around time, but the Finance Committee respectfully request that this form be completed and submitted to the Finance Committee Chairman, Danny Casey by email to caseydk@nc.rr.com , text to (919) 631-3042, or placed in his church mail box by this Wednesday, September 2nd for consideration of any change to the existing budgeted amount. The committee will carefully consider and address all requests, but depending on anticipated church finances, may or may not be able to grant every request.

Please include a reason or justification for the request and sign your name. Your assistance is greatly appreciated.

Finance Committee

PINE LEVEL MISSIONARY BAPTIST CHURCH BUDGET REQUEST FORM			
	2019-2020 Budget	Budget Increase (Decrease) Request	2020-2021 Requested Budget
Operating Expenditures			
201 Cooperative Program (9.0%)	23,000.00		
202 Associational Missions (3.0%)	6,900.00		
301 Pastor's Salary	37,681.00		
302 Pastor's SS Offset	4,183.00		
303 Pastor's Health Insurance	20,640.00		
304 Pastor's Life & Disability Insurance	500.00		
305 Pastor's SBC Annuity (3.0% Base Salary & SS Offset)	1,256.00		
306 Pastor's Business Travel Reimbursement	2,500.00		
307 Convention/Conference Expense	600.00		
308 Pastor's Books, Publications & Other	250.00		
309 Parsonage Utilities	5,000.00		
401 Secretary's Salary	13,034.00		
402 Minister Music Salary	11,116.00		
403 Minister Youth Salary	20,000.00		
406 Personnel Social Security/Medicare Expense	3,393.00		
410 Contract Cleaning Services	9,200.00		
412 Contract Accounting /Financial Services	6,000.00		
501 Vacation Bible School	2,000.00		
502 Brotherhood	500.00		
503 Music Supplies & Materials	1,500.00		
504 WMU	1,250.00		
506 Children & Youth SS	500.00		
509 Children & Youth Activities	2,000.00		
510 Caswell/Youth Camps	2,500.00		
511 Nursery Supplies	500.00		
512 Church Supplies	500.00		
515 JOCO Project	600.00		
518 Advertising	0.00		
601 Literature	5,000.00		
602 Dues & Subscriptions	0.00		
603 Office Supplies & Postage	2,800.00		
604 Revival Expense	150.00		
605 Pulpit Supply/Speakers	350.00		
606 Social/Family Life	2,500.00		
607 Flowers, Gifts & Memorials	2,000.00		
608 Deacon Ministry	500.00		
609 Outreach Ministry	800.00		
610 Facilities Improvement Expense (R & R)	0.00		
701 Utilities	20,000.00		
710 Lawn Maintenance	5,000.00		
801 Building & Grounds Maintenance	7,500.00		
802 Insurance - Buildings & Workers Comp	6,000.00		
803 Van Maintenance & Insurance	1,200.00		
804 Equipment & Maintenance	3,800.00		
913 Sound/Audio Visual Technology	2,500.00		
914 Miscellaneous Expense	13,000.00		
915 Benevolence Fund	1,000.00		
920 Contingency	7,097.00		
Total Expenditures	258,300.00		
Reason/Justification:			
Signature			